

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on February 8, 2023 at 6 p.m. This meeting notice was provided to The Daily Journal which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola while practicing social distancing and complying with mask guidelines.

The meeting was called to order by Cheryl Santore.

Those present were:

R. Delano	F. DeStefano	M. Testa Sr.
J. Johnston	C. Santore	S. Testa
J. Santagata	A. Zorzi	
D. Romeo	R. Smith	

The first order of business tonight was the BBMUA's reorganization for the year 2023.

Nomination was made by Robert Delano for Joseph Santagata as the BBMUA's Chairman.

m/Delano s/Johnston appoint Joseph Santagata as the BBMUA's Chairman.
m/passed

Nomination was made by Jeffery Johnston for Richard Baker as the BBMUA's Vice-Chairman

m/Johnston s/Delano appoint Richard Baker as the BBMUA's Vice-Chairman.
m/passed

Nomination made by Jeffery Johnston for Cheryl Santore as the BBMUA's Secretary/Treasurer

m/Johnston s/Delano designate Cheryl M. Santore as the BBMUA's Secretary, Treasurer and Finance Officer.
m/passed

m/Baker s/Johnston to approve The Atlantic City Press and The Daily Journal as the official newspapers for the BBMUA for 2023. m/passed

m/Delano s/Johnston adopt resolution R-9-2023 a resolution designating official newspapers of the BBMUA as the Atlantic City Press and The Daily Journal for the year 2023. m/passed

m/Delano s/Johnston retain Romano, Hearing, Testa & Knorr, P.A. as the BBMUA's auditor for the year 2023. m/passed

m/Johnston s/Delano adopt resolution R-10-2023 awarding contract for professional services pursuant to the fair and open process to Romano, Hearing, Testa & Knorr for auditing services for the year 2023 for a yearly amount not to exceed \$64,000.00. m/passed

m/Delano s/Johnston retain Remington, Vernick & Walberg Engineers as the BBMUA's engineers for the year 2023. m/passed

m/Johnston s/Delano adopt resolution R-11-2023 a resolution awarding the contract for professional services pursuant to the fair and open process to Remington, Vernick & Walberg for engineering services for the year 2023. m/passed

m/Delano s/Johnston retain Testa, Heck, Testa & White, P.A. as the BBMUA's solicitor for the year 2023. m/passed

m/Delano s/Johnston adopt resolution R-12-2023 a resolution awarding the contract for professional services pursuant to the fair and open process to Testa, Heck, Testa & White for legal services for the year 2023 for a yearly salary amount of \$12,000.00 and an additional salary amount of \$145.00 per hour for non-salaried services. m/passed

m/Delano s/Johnston retain JP Capizzi Law Office as the BBMUA's bond counsel for the year 2023. m/passed

m/Johnston s/Delano adopt resolution R-13-2023 a resolution awarding the contract for professional services pursuant to the fair and open process to JP Capizzi Law Office for bond counsel services for the year 2023. m/passed

The committees for the year 2023 are as follows:

Policies, Procedures & Personnel: Richard Baker

Finance: Robert Delano

Plant Operations & Construction: John Formisano
Jeffery Johnston

In addition, the Chairman will serve as an alternate to any committee as needed.

Amanda Morris of Remington & Vernick sent the 2023 Contract for Engineering Services to Secretary/Treasurer Cheryl Santore for execution and return. The contract is for the period February 1, 2023 through January 31, 2024.

Robert Smith of Remington & Vernick sent a letter to Troy Warriner of Warriner's Construction returning one fully executed contract for the furnishing and delivery of wood chips to him for his records.

Robert Smith of Remington & Vernick sent a letter to Victoria Meakim of Univar USA, Inc. returning one fully executed contract for the furnishing and delivery of liquid aluminum sulfate and the furnishing and delivery of Micro C2000 for her records.

Robert Smith of Remington & Vernick sent a letter to Barry Emens of Rio Supply, Inc. transmitting four (4) sets of contract documents for the furnishing and delivery of water meters to him for execution and return. The contracts have been signed and were giving to Chairman Santagata for signature at tonight's meeting.

A copy of the contract for Legal Services for execution in accordance with the response to the Request for Qualifications was provided. The contract is for the period February 1, 2023 through January 31, 2024.

Steve Testa of Romano, Hearing, Testa & Knorr thanked the board for the reappointment as the BBMUA's Auditor for the incoming year. He informed the board that his contract

was provided for execution in accordance with the response to the Request for Qualifications. The contract is for the period February 1, 2023 through January 31, 2024.

Mr. Testa stated after the discussion at the last meeting regarding the membranes at the plant and using the GG exception and the bid requirements he looked into this exception further. Mr. Testa obtained a resolution from one of his other clients who used the exception and forwarded it to Solicitor, Robert Casella and had him review it. They both find it appropriate and the membranes fit the exception. Solicitor, Michael Testa Sr. agrees. They will work on preparing the resolution for the next meeting and once adopted the order can be placed for the membranes. You have to make sure that the exception is spelled out in the resolution.

Steve Testa informed the board that the State approved our 2023 budget for adoption as presented at the last regular meeting held on January 25, 2023. Therefore, we need to adopt resolution R-14-2023 to adopt the Sewer and Water Budget.

m/Delano s/Johnston to adopt resolution R-14-2023 which adopts the 2023 Sewer/Water Budget that was introduced at the meeting held on January 25, 2023. m/passed
Delano – yes; Johnston – yes; Santagata – yes; Romeo – abstain; DeStefano - abstain

m/Johnston s/Delano to approve the treasurer's report as read. m/passed

Jason Capizzi of JP Capizzi Law Office forwarded the proposed contract for execution in accordance with the response to the Request for Qualifications and needs to be executed. The contract is for the period February 1, 2023 through January 31, 2024.

Cheryl Santore received an email from Mark Twiggs of TowerPoint who is interested in purchasing the cell tower wireless lease that the BBMUA has with AT&T for the board's review. The board asked that Ms. Santore contact Mr. Twiggs and ask for more information and a better break down of the numbers presented.

Cheryl Santore received an email from Lela Marconi at Foveonics Document Solutions regarding digitalizing records for the BBMUA and archiving records. While this seems like a great idea the pricing supplied seems very expensive. The board asked Ms. Santore to contact Ms. Marconi and ask if she can attend a meeting and do a demonstration.

m/Johnston s/Delano to accept the minutes of the last regular meeting held on January 25, 2023. m/passed

m/Johnston s/Delano to file all correspondence sent out for review without reading number 1 through number 17. m/passed

m/Johnston s/Romeo to pay all bills presented for the month of February 2023. m/passed

The next regular meeting will be held on February 22, 2023 at 7:00 p.m.

m/Johnston s/Romeo to adjourn the meeting 6:35 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary